

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS
9625 Fenway Avenue, Suite B., Baton Rouge, LA 70809 (225) 925-4802

**DELINQUENT RENEWAL APPLICATION FOR
CERTIFICATE OF REGISTRATION OF A LIMITED LIABILITY COMPANY**

July 1st - June 30th

Upon receipt of this application and a fee of **\$100.00**, the limited liability company described herein will be registered with the Louisiana State Board of Architectural Examiners and authorized to practice architecture in the state of Louisiana, unless the application is disapproved. This authority will expire on **June 30th each year** unless it is renewed **prior to that date**. Failure to renew in a timely manner will result in penalties and fines.

LA Firm Registration # _____

1. Name of LLC: _____

2. Address of LLC: _____

Phone of LLC: _____ FAX: _____ EMAIL: _____

3. Name, address and telephone number of in-state, Louisiana registered agent of LLC (R.S. 12:1308).

_____ Phone: _____

4. Names and license numbers of all members of the LLC who are licensed to practice architecture in Louisiana.

NAME

LICENSE NO.

5. **Has your firm practiced or offered to practice architecture in Louisiana without a current firm license?**

Yes No

If yes, please list projects:

If more space is required, please email us immediately at bd@@lsbae.brcoxmail.com with your entire list; or, if sending this application in as a hard copy, please send a full project list as an attachment.

6. The following architect is hereby designated as the supervising professional architect according to Rule 1705:

Name (Please type or print)	Signature	LA Registration No.
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By signing this application, the foregoing architect acknowledges the he/she is a full time active employee of the limited liability company and whose primary occupation is with that limited liability company, that his/her registration with the Louisiana State Board of Architectural Examiners is current, that he/she will perform all professional architectural services or directly supervise the performance of all architectural services by said limited liability company, and that he/she will notify the Louisiana State Board of Architectural Examiners immediately if he ceases to be a full-time active employee of the company or if he ceases to be employed by the limited liability company on a primary basis.

7. Please attach a copy of your letterhead to this application.

8. I hereby certify that I have read and understand Louisiana Licensing Board Rule 1705 and the statements in this application are true and correct.

Authorized Member

Date

FEE - \$100.00 - (MUST BE REMITTED WITH APPLICATION AND MADE PAYABLE TO LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS).